



APPLIES TO ACADEMIC YEAR 2016/2017

ELE 3725 Project Management

Programme

Elective

Responsible for the course

Jan Terje Karlsen

Department

Department of Leadership and Organizational Behaviour

Term

According to study plan

ECTS Credits

7,5

Language of instruction

Norwegian

Introduction

The course will give an introduction to project management. The students will be given an understanding of what a project is and a basis for planning, organizing and controlling projects. The course will further develop the students' knowledge about the problems of project work and will, by means of theory and practical examples, show how to plan, organize, manage and control a project to achieve the set goals.

Please note

This course has some overlapping issues with the specialisation course in Project Management, 15 credits. Consequently a combination of these two courses in a bachelor's degree will not be allowed.

Learning outcome

Acquired knowledge

- The students will learn about how to start, plan, organize, manage risk, manage stakeholders, follow-up, and terminate a project.
- The students will understand the role of projects in developing a private or public organization.
- The students will be familiar with project management language, processes, techniques and methods.
- The students will understand that there are many different types of projects that may be treated differently.

Acquired Skills

- The students will be able to use several project management tools and techniques, for example milestone planning, network planning, risk analysis and stakeholder analysis.
- The students will be able to take an active part in projects.

Reflection

- The students will be able to reflect on the ethical problems associated with the organization of projects.
- The students will be able to understand what it means to participate in a project team and show respect for other team members' knowledge, opinions, roles and personality.
- The students will be motivated to work in projects.

Prerequisites

None particular.

Compulsory reading

Books:

Karlsen, Jan Terje. 2016. Prosjektleidelse : fra initiering til gevinstrealisering. 4. utg. Universitetsforlaget

Recommended reading

Course outline

- What is a project and project work
- Strategy and project management
- Selecting and defining the project
- Time planning
- Cost and quality planning

- Organizational structures and teamwork
- Risk management
- Project leadership and management
- Stakeholder management
- Project control
- Contract administration
- Project completion and success evaluation

Computer-based tools

Microsoft Project.

Learning process and workload

Recommended use of hours:

Student activities	Hours
Lectures	27
Reading literature	93
Case studies	60
Working with Microsoft Project	20
Total	200

E-learning

In course delivery as online courses or evening classes, will lecturer, in collaboration with the Academic Services Network and evening studies, organize an appropriate combination of digital and class room teaching. Online students are also offered a study guide, which will help progression and overview. Total recommended amount of time for completion of the course also applies here.

Use of hours

Examination

A four-hour individual written exam concludes the course.

Examination code(s)

ELE37251 - Written exam, accounts for 100% of the total grade in the course ELE3725 Project Management, 7,5 credits.

Examination support materials

BI approved exam calculator. Examination support materials at written examinations are explained under examination information in the student portal @bi. Please note use of calculator and dictionary in the section on support materials (https://at.bi.no/EN/Pages/Exa_Hjelpemidler-til-eksamen.aspx).

Re-sit examination

For electives re-sit is normally offered at the next scheduled course. If an elective is discontinued or is not initiated in the semester it is offered, re-sit will be offered in the electives ordinary semester.

Additional information