



APPLIES TO ACADEMIC YEAR 2015/2016

FORK 1004 Course in Study Techniques

Programme

Master in Professional Accountancy, Master of Science in Business, Master of Science in Financial Economics, Master of Science in Innovation and Entrepreneurship, Master of Science in International Management, Master of Science in Leadership and Organizational Psychology, Master of Science in Political Economy, Master of Science in Strategic Marketing Management, Preparatory Course - Master

Responsible for the course

Christian Winther Farstad

Department

Department of Communication and Culture

Term

According to study plan

ECTS Credits

0

Language of instruction

English

Introduction

The course is offered for new students at graduate level.

Learning outcome

The objective of this course is to help students to develop of their ways of learning and to look at how different study, reading and note-taking techniques can maximize success in studies at masters level. Various study tools and methods will be introduced to help students make the most of their demanding graduate studies and to help them be more structured and goal focused. These research skills will greatly assist students in completing assignments and projects as part of their masters degree programme. The course will also focus on the importance of using a proper reference system in term papers to avoid plagiarism (copying) in written exams, as copying is strictly illegal. The course also includes ideas for effective planning to help prepare masters students to manage the rigorous workload which a graduate programme entails. We will also work through examples of past exam questions to help students understand what is expected of them in exams at masters level.

Prerequisites

All courses in the Masters programme will assume that students have fulfilled the admission requirements for the programme. In addition, courses in second, third and/or fourth semester can have specific prerequisites and will assume that students have followed normal study progression. For double degree and exchange students, please note that equivalent courses are accepted.

Compulsory reading

Collection of articles:

Warner-Søderholm, Gillian et. al.. 2007. Course book in study strategies. Oslo: Handelshøyskolen BI. Handed out in class

Recommended reading

Books:

Payne, Elaine and Lesley Whittaker. 2006. Developing essential study skills. 2nd ed. FT Prentice Hall

Course outline

Approaches to learning
Group forming and group dynamics
Motivation, recreation, self discipline and concentration
Effective planning
Repetition and effective revision
Speed reading techniques
How to make effective lecture notes
Learning in groups with others
Study ethics
Essay writing, search for literature and reference techniques

Exam formats

Computer-based tools

Not applicable

Learning process and workload

The course is offered at the start of the fall semester over 8 lecture hours.

Examination

There is no formal exam in this course, however the course will include a group project.

Form of assessment	Weight	Group size
Not applicable		

Examination code(s)

Not applicable

Examination support materials

Re-sit examination

Not applicable

Additional information

Honor Code

Academic honesty and trust are important to all of us as individuals, and represent values that are encouraged and promoted by the honor code system. This is a most significant university tradition. Students are responsible for familiarizing themselves with the ideals of the honor code system, to which the faculty are also deeply committed.

Any violation of the honor code will be dealt with in accordance with BI's procedures for cheating. These issues are a serious matter to everyone associated with the programs at BI and are at the heart of the honor code and academic integrity. If you have any questions about your responsibilities under the honor code, please ask.