



APPLIES TO ACADEMIC YEAR 2015/2016

ELE 3771 Purchasing

Programme

Elective

Responsible for the course

Lena Bygballe

Department

Department of Accounting - Auditing and Business Analytics

Term

According to study plan

ECTS Credits

7,5

Language of instruction

English

Introduction

In today's society, cost pressures and increasing customer demands push firms and other organisations to find new and better ways of utilising and developing their resource bases. Purchasing represents a key means to achieve profitability by cost reductions and increased value. It can help reducing direct and indirect costs by mobilising and activating resources both internal to a company or an organisation and the resources of suppliers in a more efficient way. Similarly, purchasing can help in creating value by mobilising and activating resources both internally controlled and those resources owned by suppliers in a more effective way.

Students participating in this course will learn to understand the role and function of purchasing and supply management in today's society, both from a profit-seeking company's point of view and from other organisations, including the public sector. They will learn about a purchaser's key tasks and responsibilities, and strategies and tools for dealing with key issues, particularly with regard to handling suppliers.

Learning outcome

Required knowledge

After completed course students shall:

- Understand what purchasing is about in terms of roles, responsibilities, functions and processes in today's society.
- Understand and appreciate the differences in the operational, tactical and strategic levels of purchasing, and how purchasing can be organised.
- Gain knowledge of central purchasing models, in relation to segmentation, insourcing/outsourcing, sourcing, and negotiation models.
- Understand the importance of managing supplier relationships.

Required skills

After completed course students shall be able to:

- Undertake purchasing tasks and responsibilities with regard to the purchasing process: specification, search, negotiation, relationship handling, and evaluation.
- Apply key purchasing models, such as segmentation models and managing high and low involvement supplier relationships.
- Communicate in the range of purchasing professional roles, e.g. in terms of terminology.

Reflexion

To be able to be a reflexive purchasing professional, including making considerations to key trends and ethical and environmental issues.

Prerequisites

None

Compulsory reading

Books:

Price, P. M. and Harrison, N. J. (Ed.). 2014. Fundamentals of Purchasing and Supply Management. Access Education

Recommended reading**Course outline****chasing's role and function in today's business context**

- Trends, definitions and key tasks and responsibilities, including ethical and environmental considerations
- Purchasing's role in business strategy and the value chain
- Purchasing in different settings, including service and public sectors

Pur

chasing process

- Specification and selection
- Negotiation and contracting
- Performance evaluation and KPIs

Pur

chasing strategy

- Outsourcing and insourcing
- Supply base management and segmentation
- Sourcing strategies - international and global purchasing

Pur

chasing organisation

- Purchasing organisation structures in different business settings
- Decentralisation vs. centralisation of purchasing

Pur

Managing supplier relationships and partnerships

- Developing resources with suppliers for innovation and productivity

Ma

Computer-based tools

None

Learning process and workload

course is a mix of lectures, group/case work and presentations

The

Recommended time use:

Activity	Time
Participation in lectures	45
Preparation for class and reading	45
Preparation of presentation and tasks	56
Preparation for exam	50
Written exam	4
Total recommended time spent	200

Rec

Use of hours

45 hours- Lectures.

Examination

A four (4) hours individual written exam concludes the course.

Examination code(s)

ELE 37711 Written exam, counts for 100% to obtain final grade in ELE 3771 Purchasing 7,5 credits.

Examination support materials

BI approved exam calculator.

Examination support materials at written examinations are explained under examination information in the student portal @bi. Please note use of calculator and dictionary in the section on support materials (https://at.bi.no/EN/Pages/Exa_Hjelpemidler-til-eksamen.aspx).

Re-sit examination

Re-sit exam is offered at next scheduled course.

Additional information

Pensum endret november 2015.

Examination support materials: Changed from "No support materials allowed." to "BI approved exam calculator" 03.05.2016.